FEDERAL CITY PERFORMING ARTS ASSOCIATION

BOARD OF DIRECTORS

REGULAR BOARD MEETING - MONDAY,MARCH 30, 2009

Present: Stephen Bennett; John Benton; Russ Capps; Jack Gerard; Paula Gibson; Rob Hall; Howland Hartley; Eric James; Steve Herman; Michael Hill; Steve Katsurinis; Greg Kubiak; Jerry Lee; Tom Mounteer; Dan Patton; Todd Paul; Paul Pompeo; Robert Winter; Mark Young

Absent: Shannon Rozner (James has her proxy); John O'Brien (Kubiak has his proxy); Suzette Derrevere (Pompeo has her proxy)

Staff: Jeff Buhrman, David Jobin, Taunee Grant, Craig Cipollini

Guest: JT Hatfield-Smith , Stan Watters

Call to Order

Chairman Hill called the meeting to order at 7:00 p.m. He announced the proxies for the meeting.

Introduction of New Business Manager

Executive Director, David Jobin introduced Craig Cipollini as the new FCPAA Business Manager. Jobin said he was very pleased with the excellent group of applicants for the position, and clearly Cipollini rose to the top.

Introduction of Guests

Hill introduced Stan Waters, singing member of GMCW who was attending the Board meeting; and JT Hatfield-Smith, who is attending to discuss options for acquiring property as a result of the Building the Future Task Force.

Consent Agenda

The Consent Agenda consisted of the following: Minutes of the November 24, 2008 Board meeting; President's Report; Artistic Director's Report; Executive Director's Report; Chair's Report.

MOTION: Kubiak moved that the documents constituting the Consent Agenda be approved as submitted. Pompeo seconded. The motion was passed unanimously.

Treasurer's Report

Lee reported that as of February 28, 2009, we are $6600 behind where we wish to be. He proceeded to present the details.

MOTION: Pompeo moved that the Treasurer's report be accepted as presented. Hall seconded. The motion was passed unanimously.

Lee discussed the process for preparation of the 2009-2010 concert season budget, and the schedule for completing this process.

Corporate Credit Card

Lee requested that the Board consider a corporate credit card that could be used by Buhrman and Jobin. Lee was seeking Board approval to proceed with exploring this and identifying an appropriate vendor. The Board approved this in concept.

MOTION: Katsurinis moved to direct the Finance Committee and the Executive Committee to approve the acquisition of a corporate credit card, once these committees identify an appropriate vendor. Paul seconded. The motion was passed unanimously.

Building the Future Task Force Report

Hill introduced Winter, Task Force Chair. Winter thanked other members of the Task Force and introduced JT Hatfield-Smith who provided a presentation for the Board on work done by the task force, taking a sample property and looking at the financial implications of a variety of options. At the conclusion of the presentation by Hatfield-Smith and the Task Force, Hill asked Board members to consider where we go from here, what the Board's risk tolerance is, and

what concept Board members might have, including whether we are also looking at a property that will accommodate rehearsal space.

Winter said that any specific action is several years away. Hill stated that this is a major step forward, and asked for the Board's approval to study the options further.

MOTION: Paul moved that the Board accept the report of the Building the Future Task Force, and encourage the Task Force to proceed along its current path, engaging the Development Committee in possible plans for a Capital Campaign, with a proposal to be brought to the Board with cost implications once these are developed. Gerard seconded. The motion was passed unanimously.

Development Committee Report

Capps reported on the work of the Development Committee. Both restricted and unrestricted contributions look good thus far, while corporate sponsorships and grants are down. Work on Spring Affair planning is moving forward.

MOTION: Lee moved that the Board accept the report of the Development Committee as presented. Katsurinis seconded. The motion passed unanimously.

Governance Committee

Hall reported that the Committee is following up with prospective Board members and will have a slate for presentation at the May Board meeting.

Artistic Director's Report

Buhrman described the plans for the 2009-2010 concert season. He is on target to have a season brochure completed and ready to be inserted in the June 2009 concert program.

Contracts

Hill reported that three year contracts have been completed for both the Artistic Director and the Executive Director. At the May meeting, the Personnel Committee will provide a presentation on a number of personnel issues including performance reviews.

Adjournment

MOTION: Pompeo moved that the meeting be adjourned. Hall seconded. The motion was passed unanimously. The Board meeting was officially adjourned at 9:10 p.m.